| **Standard Clause No.** | **Standard Requirement** | **Implementation** | **Link to Documents / Photos for upload** | **Remarks** | | |
| --- | --- | --- | --- | --- | --- | --- |
| **5** | **Leadership** | | | |  | |
| **5.1** | Leadership and commitment | 1. Establishing Food safety policy & objectives.  2. Compliance to applicable statutory, regulatory and customer requirements.  3. Providing resources. | - | | |  |
| **5.2** | **Policy** | | | |  | |
| **5.2.1** | Establishing the food safety policy and communication of the policy. | Food safety policy to be documented and established. Policy to be communicated and understood at all levels in the organisation. | Document 01 - FS Policy | | |  |
| **5.3** | **Organizational roles, responsibilities and authorities** | | | |  | |
| **5.3.1** | Top management shall ensure that the responsibilities and authorities for relevant roles are assigned, communicated and understood within the organization. | Organization chart indicating all positions in the organization.  Define the responsibilities and authorities for all posts and its communication. (Job Descriptions) | Document 02 - Organization chart | | |  |
| **5.3.2** | Appointing the food safety team and the food safety team leader | Appointing Food Safety team and team leader. |  |